

THE REGULAR MONTHLY MEETING OF THE TRUMBULL COUNTY PLANNING COMMISSION WAS OFFICIALLY CALLED TO ORDER BY PLANNING COMMISSION CHAIR, JAMES DAVIES, ON JUNE 11, 2024, AT 9:01 A.M. IN THE TRUMBULL COUNTY PLANNING CONFERENCE ROOM

I. ROLL CALL

Roll Call was taken as follows:

Mr. David Barran	Present
Mr. Mauro Cantalamessa	Present
Mr. James Davies	Present
Mr. James DiCenso	Present
Ms. Niki Frenchko	Excused
Alternate: Melissa Phillips	Present
Mr. Denny Malloy	Present
Mrs. Melissa Miller	Present
Mr. Bob Moody	Present
Ms. Rachel Nader	Excused
Mr. Phillip Pegg	Present
Mrs. Darlene St. George	Present

Trumbull County Planning Commission Staff: Julie Green, Director; Nic Coggins, Assistant Director; Andrew Cvetkovich, Danette Manusakis, Emily Moran and Kimberly Vaughn.

Also in attendance: Sam Lamancusa, Trumbull County Treasurer and Something Good Initiative Honoree, Michael J. Robinson, Trumbull County Treasurer's Department.

II. APPROVAL OF AGENDA

III. APPROVAL OF PLANNING COMMISSION MINUTES

IV. APPROVAL OF EXPENSES

V. COMMUNICATIONS

VI. DIRECTOR'S REPORT

VII. REPORTS OF COMMITTEES

VIII. PUBLIC REMARKS

IX. RESOLUTIONS FOR ADOPTION

X. OTHER BUSINESS/UPDATES

XI. ADJOURNMENT

II. APPROVAL OF AGENDA

Mrs. St. George made a motion to amend the agenda for June 11, 2024, to move the A. Something Good Initiative under X. Other Business/Updates to the beginning of the meeting; seconded by Mr. Cantalamessa. The motion was carried.

Mrs. Miller made a motion to approve the agenda dated June 11, 2024; seconded by Mr. Cantalamessa. The motion was carried.

X. OTHER BUSINESS/UPDATES

- B. The Something Good Initiative Award was presented to Sam Lamancusa, Treasurer of Trumbull County, for his extraordinary contribution and committed public service to the residents of Trumbull County, Ohio by and through his dynamic and innovative work as Treasurer of Trumbull County.

III. APPROVAL OF PLANNING COMMISSION MINUTES

- A. Regular Meeting – May 14, 2024

Mrs. St. George made a motion to approve the Planning Commission regular meeting minutes of May 14, 2024; seconded by Mr. Moody. The motion was carried.

IV. FINANCIAL REPORT

Mr. Cantalamessa made a motion to approve the financial report dated as of May 31, 2024; seconded by Mrs. St. George. The motion was carried.

V. COMMUNICATIONS

There were three correspondences this month starting with a letter from Fred Hanley thanking us for recognizing him at the April meeting for his public service. Secondly, this office received a perfect monitoring report from the state for the B-D-20-1CS-4 CARES Act Grant and lastly, this office successfully applied for a Transportation Improvement District Grant on behalf of Trumbull County securing \$200,000 in grant funds to improve traffic safety in the vicinity of Eastwood Mail.

VI. DIRECTOR' S REPORT

The Director's Report was sent out to the members prior to this meeting for review. Julie started out the discussion with the Golden Triangle project, which is ongoing. She mentioned we have had several meetings this month with all project partners to discuss required action steps that need to be completed before competitive bidding can commence. She then went on to talk about the milestone chart which lists the projects our department is working on, currently we have 37 projects in the works. Julie reviewed the

VI. DIRECTOR' S REPORT, Continued:

2024 Work Program milestone chart with the members present, which details deadlines and percentages of projects' progress towards completion.

Andrew Cvetkovich reported that ms consultants inc. confirmed that they are working to schedule site visits for the previously unresponsive properties near Youngs Run. He stressed that the purpose of conducting the studies on behalf of the property owners is for their benefit to reduce out-of-pocket costs for them and to also give them more options. Concerning the floodplain inquiry from January 2024 regarding a parcel on North River Road in Howland Township; after review of their application a floodplain permit will not be issued until they demonstrate full compliance with regulations. He also stated that he received 2 floodplain permit applications in May, one in Hubbard Township (commercial) and the other in Southington Township (Residential). The Hubbard project includes multiple parcels including some within the city of Hubbard. This permit is currently under review.

Nic Coggins started with our staff and Eastgate working together to develop a plan to provide broadband service to underserved areas of Trumbull County, which are the northern ten townships. A draft RFP to solicit qualified internet service providers has been submitted and is pending attorney review from the Commissioners. He also spoke on the Appalachia Digital Accelerator for Connect Humanity, which is a \$30,000 grant, the staff has bi-weekly check-ins and have completed the data collection piece of the check list. He then went on to the Girard Leatherworks Clean up grant stating that we are in the final stages to finalize the NFA. Nic is also working with the Tourism Bureau, City of Warren, USACE and ODNR to coordinate payment for the use of chemical treatments for Hydrilla, the invasive species growing in Mosquito Lake, we received comments back on the draft MOU and are waiting on a letter from the U.S. Army Corp of engineers. He also mentioned that he has been attending meetings and working with several businesses to help create, expand, and relocate in Trumbull County with job creation, possible tax increment financing agreements and tax abatements. Lastly, he announced that Jobs Ohio has deemed us productive enough to have our own region, in turn the Governor has given us our own jurisdiction.

Emily Moran reported that there is an upcoming Fair Housing training course this month to be held on June 21, 2024 at the Warren Scope Center. She is working on final edits of the Analysis of Impediments to Fair Housing Choice Plan which is due to the State of Ohio on or before July 1, 2024. HSTS, we have 10 income qualified households and are working with the combined Health Department to get the bid documents prepared. For the ARPA Sanitary Sewer Connections, the Sanitary Engineers and the combined Health District have started inspections for the qualified households, they are putting aside one day a week to get these inspections completed. PY2024 grant, we will be applying for RPIG grant funds to benefit the proposed Meadowbrook Sanitary Sewer Project located in Warren Township, the public hearing will be held at the Johnson Community Center on June 18, 2024 at 7:00 p.m. She also mentioned that the bid opening for the gym roof replacement for the Girard

VI. DIRECTOR' S REPORT, Continued:

Multi-Generational Center will be held this afternoon June 11, 2024 at 3:00 p.m.

Kim Vaughn reported that there were 18 plats and zoning applications this month and we ended the month with 1 Replat and 4 Zoning Text Amendments that were discussed and voted on at the Plats and Zoning Committee meeting. These resolutions were voted on today. Kim attended the Johnston / Kinsman Trumbull Trustees Association Meeting and has been attending virtual meetings with the Health Department and ESRI to help the Health Department obtain their own GIS hub and applications. She also has been assisting Nic in the Appalachia Digital Accelerator for Connect Humanity with mapping services.

Mrs. St. George made a motion to approve the Director's Report of June 11, 2024; seconded by Mr. Moody. The motion was carried.

VII. REPORTS OF COMMITTEES

A. Plats and Zoning Committee Meeting

Mrs. Miller made a motion to approve the minutes of the Plats and Zoning Committee meeting of May 7, 2024; seconded by Mr. Davies. The motion was carried.

VIII. PUBLIC REMARKS

Commissioner Denny Malloy spoke extensively on the Hydrilla problem in Mosquito Lake stating that the State Legislature recently appropriated funding for through a Senate Bill; \$330,000 was allocated for this project. He and Commissioner Cantalamessa also thanked Darlene St. George, State Senator Sandra O'Brien and Judge James Fredericka for assisting in advocating for solving the Hydrilla problem on Mosquito Lake.

IX. RESOLUTIONS FOR ADOPTION

A. Plats and Zoning Committee Resolutions

Mrs. St. George made a motion to approve Resolution No. 6-2024-33; seconded by Mr. Cantalamessa. Roll Call followed:

Mr. Baran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Phillips	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Moody	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 6-2024-34; seconded by Mrs. Miller.
Roll Call followed:

Mr. Baran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Phillips	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 6-2024-35; seconded by Mr. Pegg.
Roll Call followed:

Mr. Baran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Phillips	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mr. Moody made a motion to approve Resolution No. 6-2024-36; seconded by Mr. Pegg.
Roll Call followed:

Mr. Baran	Yes
Mr. Cantalamessa	Yes

IX. RESOLUTIONS FOR ADOPTION, Continued:

Mr. Davies	Abstain
Mr. DiCenso	Yes
Mrs. Phillips	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. St. George made a motion to approve Resolution No. 6-2024-37; seconded by Mr. Malloy. Roll Call followed:

Mr. Baran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Phillips	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

Mrs. Miller made a motion to approve Resolution No. 6-2024-38; seconded by Mrs. Phillips. Roll Call followed:

Mr. Baran	Yes
Mr. Cantalamessa	Yes
Mr. Davies	Yes
Mr. DiCenso	Yes
Mrs. Phillips	Yes
Mr. Malloy	Yes
Mrs. Miller	Yes
Mr. Moody	Yes
Mr. Pegg	Yes
Mrs. St. George	Yes

The motion was carried.

X. OTHER BUSINESS/UPDATES

- A. Something Good Initiative – Recognition of Sam Lamancusa, Treasurer of Trumbull County (This was Presented at the beginning of the meeting)

XI. ADJOURNMENT

There being no further business, Mr. Davies made a motion to adjourn: seconded by Mr. Malloy. The motion was carried. The meeting was adjourned at 10:18 a.m.

The next Planning Commission meeting is scheduled for **July 9, 2024, at 9:00 a.m.** in the Planning Commission Conference Room, 185 E. Market Street in Warren.

Signed _____



James Davies, Chairperson
Trumbull County Planning Commission

Date _____

7-9-24

dm